

**AGENT TRANSFER / DELETION FORM**

Please complete this form to notify NJMLS of agent transfer or deletion.

- TRANSFER:** The agent named below has transferred to this office.
- DELETION:** The agent named below should be deleted from this office for the following reason:
  - Agent does not want to continue NJMLS membership.
  - Agent is no longer affiliated with this office.

*Please Print Clearly*

**MEMBER INFORMATION:**

Agent Name \_\_\_\_\_

R.E. License # \_\_\_\_\_ Agent # \_\_\_\_\_

Home Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_

E-mail \_\_\_\_\_

REALTOR® Board \_\_\_\_\_

(All sales associates must have the same board affiliation as the Designated Realtor.)

**OFFICE INFORMATION:**

Office Name \_\_\_\_\_ Office # \_\_\_\_\_

Office Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**NJMLS Rules & Regulations**

Section 7: All Participants in the Service shall register the name, address and telephone numbers of all sales personnel before transacting any business relative to properties filed with the Service. For non-compliance with this regulation, a fine of one hundred (\$100.00) dollars for the first offense may be levied against the broker.

Section 7.1: (It) is Participant's ultimate responsibility and accountability for all users or subscribers affiliated with the Participant.

Print Designated Realtor/Manager Name \_\_\_\_\_

DR/Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

**Fax or Email Completed Form to**  
**Fax: 201-387-6960      Email: membership@njmls.com**