

Administrative Membership Application—Unlicensed

Access to the Service is contingent upon continued employment with an MLS Designated Realtor (Participant) or a Realtor who is licensed with an MLS Designated Realtor.

Please Print Clearly

OFFICE NAME _____ NJMLS OFFICE # _____

ADDRESS _____ COUNTY _____

TOWN _____ STATE _____ ZIP _____

PHONE _____ FAX _____

NAME OF APPLICANT _____

HOME ADDRESS _____

TOWN _____ STATE _____ ZIP _____

HOME PHONE _____ CELL PHONE _____

E-MAIL ADDRESS (required) _____

I am applying for Administrative Membership because I am (check one):

An Unlicensed Administrative Assistant — Has own login and password.

Please select Access level: **Office-Wide Access** **Company-Wide Access**

An Unlicensed Personal Assistant to:

Member Name: _____ Member Code: _____

Has the access of the member he/she is assisting. Has own login and password.

If you are replacing an existing Administrative or Personal Assistant, please print the name of that person and we will terminate his/her membership. _____

FEES: Annual Membership Fee \$80.00 (prorated quarterly)

Your membership fee will be billed to your office and is effective the date your application is processed.

Once your completed application has been processed you will receive email confirmation which will contain a link to register for Orientation webinar. This class is required in order to gain access to the system.

The undersigned hereby makes application for MLS Administrative Membership in the New Jersey Multiple Listing Service, Inc. and agrees to abide by the By-Laws and the Rules and Regulations of the Service, which can be found at: newjerseymls.com/rules

Applicant Signature _____ Date _____

Print Broker/Designated Realtor Name _____

Broker/DR Signature _____ Date _____

Fax completed application to 201-387-6960 or email to membership@njmls.com